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RETEST EXAMINATION , MAY/JUNE 2026

Semester : 1st

Branch : Common

Course Code : HS-101 (NEP)

Course Name : COMMUNICATION SKILLS IN ENGLISH

Full Marks – 60

Pass marks – 24

Time – Three hours

The figures in the margin indicate full marks for the questions.

Instructions : All questions are compulsory.

1. Fill in the blanks : 1 × 5 = 5
- (i) Relative pronouns are those that are used to link two _____ with the same nouns or pronouns.
 - (ii) A verb must agree with the _____ and not with the complement.
 - (iii) Transformation of sentences means changing from one form to another, without changing the _____ of the sentence.
 - (iv) Paragraph is a group of sentences organized around _____ central topic.
 - (v) Keeping a professional personal distance during an interview is a _____ body language.

[Turn over

2. Write True or False :

1 × 5 = 5

- (i) The first letter of each line of a poem starts with a capital letter.
- (ii) Facial expression during an interview is an example of verbal communication.
- (iii) An email may contain a text of a large size, files, images, videos and other attachments.
- (iv) A person who loves mankind is called a philanthropist.
- (v) There are three main ways of reporting the words of a speaker.

3. Choose the correct answer :

1 × 5 = 5

- (i) Ravi is not so strong as Hari.

Transform the sentence into an affirmative sentence without changing its meaning.

- (a) Ravi is as strong as Hari
- (b) Ravi is stronger than Hari
- (c) Hari is stronger than Ravi
- (d) Hari is not so strong as Ravi.

- (ii) Go to your room.

This sentence is a/an

- (a) imperative sentence
- (b) declarative sentence
- (c) exclamatory sentence
- (d) interrogative sentence

- (iii) Which one of the following sentences is not true?
- (a) A resume is shorter than a CV
 - (b) A CV displays information in chronological order
 - (c) A resume focuses on non-academic details
 - (d) A CV highlights specific skills of a person rather than his general skills
- (iv) The word 'comprehension' means to
- (a) demonstrate
 - (b) visualize
 - (c) understand
 - (d) elaborate
- (v) 'Etiquette' is a French word meaning
- (a) rules of correct behavior
 - (b) rules of indecency
 - (c) use of offensive gestures
 - (d) ignoring someone's messages

4. Choose the correct verb that agrees with the subject in the following sentences :

$$1 \times 8 = 8$$

- (i) A number of board members was/were absent.
- (ii) The TV along with the cabinet is/are to be sold.
- (iii) A part of the office is/are closed.
- (iv) The book and the magazine was/were placed on the table.
- (v) Ten kilometers is/are not a long distance.
- (vi) One of the cookies is/are missing.
- (vii) Neither the phone nor the laptop was/were in working order.
- (viii) The board of directors meet/meets once a month.

5. Do as directed :

1 × 11 = 11

- (i) He sent the report yesterday.
(Change the voice)
- (ii) We are pleased with your work.
(Convert into Negative Sentence)
- (iii) No one can do this.
(Change into Interrogative Sentence)
- (iv) Ravi said to me, "Are you happy?"
(Change into Indirect Speech)
- (v) The boy cried out in joy that it was a very lovely rose.
(Change into Direct Speech)
- (vi) None can deny that he is honest.
(Change into Affirmative Sentence)
- (vii) The poor are helped by us.
(Change the voice)
- (viii) She said, "I visited Kolkata long ago."
(Change into Indirect Speech)
- (ix) It was a very delightful programme.
(Change into Exclamatory Sentence)
- (x) She will come _____ Christmas morning.
(Supply the correct preposition)
- (xi) I requested the gentleman to sit down.
(Change into Direct Speech)

6. Write an email to your English teacher thanking him/her for the guidance and requesting him/her to send some study materials for further study. 5
7. Answer the following questions : 2 + 2 = 4
- (i) Give the nouns forms of the following words :
behave starve move create
- (ii) Give the verb forms of the following words :
courage class advice joy
8. Punctuate the following sentences : 1 + 1 = 2
- (i) wordsworth says a child is the father of man
- (ii) he sat down on the bench for he felt very tired
9. Write a short paragraph on any one of the following : 5
- (i) Time Management
- (ii) The Importance of Self-care
- (iii) Yoga as a Stress Reliever
10. Draft an application in response to the following advertisement : 5

Required — Quality Inspector.

Qualification : Diploma in Mechanical/Electrical Engineering or related fields

Technical Skills : Proficiency in using inspection tools and interpreting engineering drawings

Soft Skills : Strong attention to details, communication and problem-solving skills.

Apply to the Manager, Aarohan Industrial Solutions,
237 – Nehru Place, New Delhi.

11. Read the following passage and answer the questions given below : $1 \times 5 = 5$

There is an incident which occurred at the examination during my first year at the High School. Mr. Giles, the Inspector had come on a visit for inspection. He had set up five words to write as a spelling exercise. One of the words was 'kettle'. I had mis-spelt it. The teacher tried to prompt me but I would not be prompted. I would not copy the spelling from my neighbour's slate. The result was that all the boys except myself were found to have spelt each word correctly. Only I had been stupid.

The teacher tried to bring the stupidity home to me. But without effect. I never could learn the art of copying.

- (i) Who is Mr. Giles?
 - (ii) What task did Mr. Giles set to the boys?
 - (iii) What did the teacher do?
 - (iv) State True or False: The speaker spelled all the words correctly.
 - (v) Give the antonym of 'wise' from the passage.
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Course Outcome :

Branch : Common

Course Code : HS-101 (NEP)

COMMUNICATION SKILLS IN ENGLISH

Question No.	CO
1.	1, 3
2.	1, 2, 3
3.	1, 2, 3
4.	1
5.	1
6.	2
7.	1
8.	1
9.	1
10.	2
11.	2